

## BALDWIN COUNTY COMMISSION AGENDA ACTION FORM

<b>Meeting Type:</b>	Baldwin County Commission – Regular
<b>Meeting Date:</b>	07/21/2015
<b>Placement of Item on the Agenda:</b>	OTHER STAFF RECOMMENDATIONS: - BUDGET/PURCHASING
<b>Item Status:</b>	New
<b>Submitted By:</b>	Wanda Gautney
<b>From:</b>	Wanda Gautney/Cal Markert/Frank Lundy
ITEM TITLE	
Competitive Bid #WG15-26 - Provision of Fence Installation and Repair on County Right-of-Ways for the Baldwin County Commission	
STAFF RECOMMENDATION	
<p>Related to Bid #WG14-25 – Provision of fence installation and repair on County Right-of-Ways, which was awarded to Fence Pro, Inc., on June 16, 2014, and extended for twelve (12) months on May 5, 2015, and due to Fence Pro, Inc., informing Baldwin County that it will no longer be in business as of July 15, 2015, authorize the following actions:</p> <ol style="list-style-type: none"> <li>1) Approve the specifications for the provision of fence installation and repair on County Right-of-Ways and authorize the Purchasing Manager to place a competitive bid; and</li> <li>2) Further, authorize the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.</li> </ol>	
BACKGROUND INFORMATION	
<b>Previous Commission Action/Background Information:</b>	Yes
<b>Date(s) of Previous Commission Action:</b>	See below
<p>The Commission during their May 5, 2015, meeting extended Bid #WG14-25 – Provision of fence installation and repair on County Right-of-Ways with Fence Pro, Inc., for an additional twelve (12) months. The Purchasing Manager received an email from Fence Pro, Inc., dated July 15, 2015, stating they are going out of business and will no longer provide the services to the County. This is an annual bid that is used on various Highway projects and we currently have two major highway projects that will</p>	

need fencing. Recommend the Commission approve the specifications and authorize the Purchasing Manager to place a new competitive bid for the provision of fence Installation and repair on County Right-of-Ways.

**PREVIOUS COMMISSION ACTION:**

**05/06/14 meeting:** 1) Approved the specifications for the provision of fence installation and repair on County Right-of-Ways and authorized the Purchasing Manager to place a competitive bid;

and 2) Further, authorized the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.

**06/17/14 meeting:** Awarded the bid to, Fence Pro, Inc., for the provision of fence installation and repair on County Right-of-Ways as per the attached Award Listing and authorized the Chairman to execute the Contract. *(Contract is effective immediately upon the same date as its full execution for twelve (12) months.)*

**05/05/15 meeting:** Extend Bid #WG14-25 – Provision of fence installation and repair on County Right-of-Ways with Fence Pro, Inc., for an additional twelve (12) months at the same prices and terms as stated in the original bid award on June 17, 2014. *(The contract extension will expire on June 17, 2016.)*

**FINANCIAL IMPACT**

<b>Does the recommendation have a financial impact?</b>	No
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**LEGAL IMPACT**

<b>Are there any legal documents required to be executed if this recommendation is approved?</b>	No
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**ADVERTISING REQUIREMENTS**

<b>Is advertising required for this recommendation?</b>	No
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**CONSISTENCY WITH B.C. STRATEGIC PLAN - 2006-2016**

<b>Is the recommendation applicable to the goals set forth in the Strategic Plan?</b>	Yes
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**POLICY IMPACT**

<b>Is the recommendation consistent with Commission Policy?</b>	Yes
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<b>Which Commission policy is applicable to this recommendation?</b>	BC Purchasing Policies
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**PERSONNEL IMPACT**

<b>Does the recommendation have personnel impact?</b>	No
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**IMPLEMENTATION**

<b>Is implementation for this item time sensitive?</b>	No
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<b>Department(s)/Individual(s) responsible for follow up activities and specific actions required:</b>	Wanda Gautney/Purchasing Manager
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	- mail bids
<b>ATTACHMENTS</b>	
1. Email from Fence Pro 7.15.15.pdf 2. Bid #WG15-26 Specifications.doc	
<b>APPROVALS</b>	
<b>Budget</b>	
<b>Personnel</b>	
<b>Administration</b>	Keri Green 7/15/2015 1:46:06 PM
<b>Chairman and County Administrator</b>	Keri Green 7/16/2015 12:08:8 PM