

BALDWIN COUNTY COMMISSION AGENDA ACTION FORM

5-30-12 ^{cc}

Agenda Item Preparation Procedures

AGENDA ITEM NUMBER: EJ1

Work Session Meeting Date: May 22, 2012 Commission Meeting Date: June 5, 2012

TITLE/SUBJECT: Professional Services Agreement between Baldwin County Commission and Adventure for Life, LLC.

TO: The Honorable Members of the Baldwin County Commission
THRU: David A. Z. Brewer, County Administrator
FROM: Jennifer Lee, Director, BC Regional Juvenile Detention Center

STAFF RECOMMENDATION: Approve the execution of the Professional Services Agreement between the Baldwin County Commission and Adventure for Life, LLC, to furnish training, education and adventure for the residents and staff of the Baldwin County Residential Wilderness program. (This contract will be effective and commence immediately upon the same date as its full execution, and shall terminate twelve (12) months or upon written notification thereof received by either party within a 30 day period).

PREVIOUS COMMISSION ACTION: yes X no Date: 6/1/2010

BACKGROUND: The Baldwin County Residential Wilderness program is Baldwin County's effort to develop and implement a residential program for both boys and girls who are at high risk for delinquency and in need of an intermediate training program. Adventure for Life, LLC has provided professional services of the facility since it's opening in 2007. The services that have been provided include building of the ropes course, certification and maintenance of ropes course, Adventure group for residents, parenting education for families and training for the staff.

FINANCIAL IMPACT: N/A

- Total cost of recommendation: \$ 67200
- Are the funds budgeted for this recommendation? yes X no
If not, why not: Funding provided at mid-year
- Budget line item to be used: 52670.5150.01
Balance remaining in the line item after recommended expenditure:
\$
- Will the recommendation create a need for continued funding, which is not included in the current budget? yes no
If yes, how will this funding requirement be met in the future?

Budget Manager Approval: [Signature] Date: 5-31-12

LEGAL IMPACT: N/A _____

1. Are any legal documents required to be executed if this recommendation is approved?
Yes X No _____
2. Is Legal creating _____ reviewing _____ or revising _____ the documents? If not, why? _____

3. Are the documents attached to this recommendation? Yes _____ No _____
4. Are the terms of the document properly reflected in the *Staff Recommendation*? _____

5. Department Notes: _____

Approved as to form only: _____ / _____
Counsel Date

PROOF OF ADVERTISING: N/A X
CONSISTENCY WITH B.C. STRATEGIC PLAN – 2006-2016: N/A X
POLICY IMPACT: N/A X
PERSONNEL IMPACT: N/A X

IMPLEMENTATION:

1. Department and individual responsible for follow up activities on recommendation:
Administration Department
2. Specific action/actions required as follow up: Send two (2) agreements to Adventure for Life, LLC for their signature and get a final copy of the fully executed document back to the Juvenile Detention Center.

Ms. Kaye Barlow
 Adventure for Life, LLC
 257 Marcella, Ave
 Spanish Fort, Alabama 36527

3. Are other Departments/Individuals necessary to complete the follow up activities? If so, specify: _____

ALTERNATIVES:

1. As the Commission Directs.

ATTACHMENTS:

1. Professional Services Agreement.
2. License for Margaret Zundel (2038C)