

## BALDWIN COUNTY COMMISSION AGENDA ACTION FORM

<b>Meeting Type:</b>	Baldwin County Commission – Regular
<b>Meeting Date:</b>	10/18/2016
<b>Placement of Item on the Agenda:</b>	CONSENT AGENDA: - ADMINISTRATION
<b>Item Status:</b>	New
<b>Submitted By:</b>	Brandy N. Volovecky
<b>From:</b>	Ronald J. Cink, County Administrator/Budget Director
<b>ITEM TITLE</b>	
Agreement with Weeks Bay Foundation, Inc. - The Meadows Habitat Management Plan	
<b>STAFF RECOMMENDATION</b>	
Execute an Agreement between the Weeks Bay Foundation, Inc. and Baldwin County Commission, which among other things provided for in the Agreement, allows the Weeks Bay Foundation, Inc. to enter The Meadows (County property located on County Road 1, Baldwin County Eastern Shore), for the purpose of conducting a biological inventory of the property as a part of the habitat management plan developed by the Weeks Bay Foundation, Inc. This Agreement shall commence on October 18, 2016, and expire on September 30, 2017, or until said Agreement is otherwise terminated as provided therein.	
<b>BACKGROUND INFORMATION</b>	
<b>Previous Commission Action/Background Information:</b>	Yes
<b>Date(s) of Previous Commission Action:</b>	03/06/2014, regular meeting
<p>The Agreement between the Weeks Bay Foundation, Inc. ("Foundation") and the Baldwin County Commission ("Commission") which was approved at the March 6, 2014, regular meeting, has expired as of March 20, 2016. The Foundation has requested that the Commission execute a new Agreement to allow for the completion of the habitat management plan for the Meadows (County property located on County Road 1, Baldwin County Eastern Shore).</p> <p>Proof of general liability insurance obtained by the Weeks Bay Foundation, Inc. is attached as required by the Agreement.</p> <p><b><u>March 20, 2014, regular meeting:</u></b> Executed an Agreement between the Weeks Bay Foundation, Inc. and Baldwin County Commission, which among other things provided for in the Agreement, acknowledges that should the Weeks Bay Foundation, Inc. be awarded federal funds for it to develop a habitat management plan for the Meadows (county property</p>	

<p>located on County Road 1, Baldwin County Eastern Shore) that the Baldwin County Commission may consider said habitat management plan as a potential guide for future habitat management to ensure the Meadows' long-term viability. The Agreement shall be for a period of 24 months commencing on March 20, 2014, and expiring on March 20, 2016, or until said Agreement is otherwise sooner terminated as provided therein.</p>	
<b>FINANCIAL IMPACT</b>	
<b>Does the recommendation have a financial impact?</b>	No
<b>LEGAL IMPACT</b>	
<b>Are there any legal documents required to be executed if this recommendation is approved?</b>	Yes
<b>Does this documentation require County Attorney's review and approval?</b>	Yes
<b>Has the documentation been reviewed and approved by the County Attorney?</b>	Yes
<b>Is this routine documentation reviewed and approved by Department Head?</b>	No
<b>ADVERTISING REQUIREMENTS</b>	
<b>Is advertising required for this recommendation?</b>	No
<b>CONSISTENCY WITH B.C. STRATEGIC PLAN - 2006-2016</b>	
<b>Is the recommendation applicable to the goals set forth in the Strategic Plan?</b>	Yes
<b>POLICY IMPACT</b>	
<b>Is the recommendation consistent with Commission Policy?</b>	Yes
<b>PERSONNEL IMPACT</b>	
<b>Does the recommendation have personnel impact?</b>	No
<b>IMPLEMENTATION</b>	
<b>Is implementation for this item time sensitive?</b>	No
<b>Department(s)/Individual(s) responsible for follow up activities and specific actions required:</b>	Administration: Forward agreement to Weeks Bay Foundation, Inc. for signature, prepare cover letter requesting Weeks Bay Foundation, Inc. return the signed original to Administration for full execution by the Chairman, obtain Chairman's signature, return fully executed copy to Weeks Bay Foundation, Inc., copy

	County Engineer and County Administrator on fully executed copy. Obtain original for Administration file.  Ms. Yael Girard Executive Director Weeks Bay Foundation, Inc. 11401 U.S. Highway 98 Fairhope, Alabama 36532
<b>ATTACHMENTS</b>	
1. Weeks Bay Foundation - Habitat Management Plan for The Meadows 20161018.pdf.doc 2. Exhibit A to Agreement.pdf 3. Certificate of Liability Insurance (Redacted).pdf 4. Certificate of Liability Insurance (CONFIDENTIAL).pdf	
<b>APPROVALS</b>	
<b>Budget</b>	
<b>Personnel</b>	
<b>Administration</b>	Anu Gary 10/12/2016 1:32:16 PM
<b>Chairman and County Administrator</b>	Tucker Dorsey 10/12/2016 8:47:21 PM