

BALDWIN COUNTY COMMISSION AGENDA ACTION FORM	
Meeting Type:	Baldwin County Commission – Regular
Meeting Date:	10/18/2016
Placement of Item on the Agenda:	CONSENT AGENDA: - BUDGET/PURCHASING
Item Status:	New
Submitted By:	Wanda Gautney
From:	Wanda Gautney/Reggie Chitwood, EMA Director
ITEM TITLE	
Competitive Bid #WG15-38 - Provision for Rental of Solar Powered Portable Message Signs for the Baldwin County Commission	
STAFF RECOMMENDATION	
Extend Competitive Bid #WG15-38 – Provision for Rental of Solar Powered Portable Message Signs with T-Zone Technologies for an additional twelve (12) months at the same prices and terms as stated in the original bid award on November 3, 2015. <i>(The extension will expire on November 3, 2017).</i>	
BACKGROUND INFORMATION	
Previous Commission Action/Background Information:	Yes
Date(s) of Previous Commission Action:	See below
<p>The EMA Director, Reggie Chitwood is requesting that the Commission extend the bid for the Provision of Rental of Solar Powered Portable Message Signs that was awarded on November 3, 2015, for an additional twelve (12) months. The bid specifications contained a stipulation that the bid could be extended for two (2) additional twelve (12) month periods by the Commission at their option, if acceptable by the vendors. Any additional contract or extensions will be at the same prices, terms and conditions stated in the bid. The vendor, T-Zone Technologies, has submitted an email agreeing to extend their bid prices for an additional twelve (12) months. The new extension will expire on November 3, 2017.</p>	
PREVIOUS COMMISSION ACTION: _____	
<p>09/15/15 meeting: 1) Approved the specifications and authorized the Purchasing Manager to place a competitive bid for the Provision for Rental of Solar Powered Portable Message Signs; and 2) Further, authorized the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.</p>	

11/03/16 meeting: Awarded the bid to the lowest bidder, T-Zone Technologies, for the Provision for Rental of Solar Powered Portable Message Signs: Product: Solar Tech/Silent Messenger; Daily Rate: \$250.00; Weekly Rate: \$600.00; Monthly Rate: \$1,200.00.

FINANCIAL IMPACT

Does the recommendation have a financial impact?	Yes
Total cost of recommendation?	Variable
Are there funds budgeted for this recommendation?	Yes
Budget line item(s) to be used:	Various Dept. Budgets
Balance remaining in the line item after recommended expenditure:	-0-
Does the recommendation create a need for continued funding which is not included in the current budget?	No

LEGAL IMPACT

Are there any legal documents required to be executed if this recommendation is approved?	No
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ADVERTISING REQUIREMENTS

Is advertising required for this recommendation?	No
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CONSISTENCY WITH B.C. STRATEGIC PLAN - 2006-2016

Is the recommendation applicable to the goals set forth in the Strategic Plan?	Yes
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POLICY IMPACT

Is the recommendation consistent with Commission Policy?	Yes
Which Commission policy is applicable to this recommendation?	BC Purchasing Policies

PERSONNEL IMPACT

Does the recommendation have personnel impact?	No
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IMPLEMENTATION

Is implementation for this item time sensitive?	No
Department(s)/Individual(s) responsible for follow up activities and specific actions required:	Wanda Gautney/Purchasing Manager - letter to vendor

ATTACHMENTS

1. Email T-Zone Technologies.pdf

APPROVALS

Budget	Christie Davis 10/11/2016 1:27:42 PM
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Personnel	
Administration	Keri Green 10/12/2016 1:58:42 PM
Chairman and County Administrator	Tucker Dorsey 10/12/2016 9:00:41 PM