

**BALDWIN COUNTY COMMISSION  
AGENDA ACTION FORM**

<b>Meeting Type:</b>	Baldwin County Commission – Regular
<b>Meeting Date:</b>	10/18/2016
<b>Placement of Item on the Agenda:</b>	OTHER STAFF RECOMMENDATIONS: - ADMINISTRATION
<b>Item Status:</b>	New
<b>Submitted By:</b>	Brandy N. Volovecky
<b>From:</b>	Ronald J. Cink, County Administrator/Budget Director
<b>ITEM TITLE</b>	
Appropriation Agreement Aligned to the Baldwin County Fiscal Year 2016-2017 County Budget - Baldwin County Library Cooperative, Inc.	
<b>STAFF RECOMMENDATION</b>	
<p>As related to, and as authorized by, the Baldwin County Fiscal Year 2016-2017 Budget (Resolution #2016-117; Resolution #2016-118), take the following actions:</p> <p>1) Approve the execution of an Agreement with the Baldwin County Library Cooperative, Inc. to appropriate county public funds for various public purposes as set forth within the Agreement, as follows:</p> <p>a) One-time total funding appropriation of \$85,682.00, to be paid in quarterly installments of \$21,420.50 each; and</p> <p>b) Elimination of rent at the Baldwin County Library Cooperative (located at Central Annex in Robertsdale) in the amount of \$12,660.00; and</p> <p>c) \$4,496.00 non-conveyable (costs related to the use of the County postage meter); \$5,325.00 non-conveyable (costs related to the use of the County telephone system); and \$617.00 non-conveyable (costs related to the provision of gas and oil for the County Library Cooperative's Bookmobile).</p> <p>2) Authorize the Clerk/Treasurer to issue an interim check to the Baldwin County Library Cooperative, Inc. in the amount of \$21,420.50, for the first quarterly installment.</p>	
<b>BACKGROUND INFORMATION</b>	
<b>Previous Commission Action/Background Information:</b>	No

As contained within the Baldwin County Fiscal Year 2016-2017 Budget, there are numerous appropriations approved to be issued to entities to serve public purposes. The Agreement with the Baldwin County Library Cooperative, Inc. is attached to this agenda item.	
<b>FINANCIAL IMPACT</b>	
<b>Does the recommendation have a financial impact?</b>	Yes
<b>Total cost of recommendation?</b>	\$85,682.00; plus the elimination of rent in the amount of \$12,660.00, to total the State appropriation of \$98,342.00
<b>Are there funds budgeted for this recommendation?</b>	Yes
<b>Budget line item(s) to be used:</b>	57100.5299
<b>Balance remaining in the line item after recommended expenditure:</b>	
<b>Does the recommendation create a need for continued funding which is not included in the current budget?</b>	No
<b>LEGAL IMPACT</b>	
<b>Are there any legal documents required to be executed if this recommendation is approved?</b>	Yes
<b>Does this documentation require County Attorney's review and approval?</b>	Yes
<b>Has the documentation been reviewed and approved by the County Attorney?</b>	No
<b>Reason:</b>	Agreement will be reviewed by the County Attorney prior to Commission approval.
<b>Is this routine documentation reviewed and approved by Department Head?</b>	No
<b>ADVERTISING REQUIREMENTS</b>	
<b>Is advertising required for this recommendation?</b>	No
<b>CONSISTENCY WITH B.C. STRATEGIC PLAN - 2006-2016</b>	
<b>Is the recommendation applicable to the goals set forth in the Strategic Plan?</b>	Yes
<b>POLICY IMPACT</b>	
<b>Is the recommendation consistent with Commission Policy?</b>	Yes
<b>PERSONNEL IMPACT</b>	
<b>Does the recommendation have personnel impact?</b>	No
<b>IMPLEMENTATION</b>	

<b>Is implementation for this item time sensitive?</b>	No
<b>Department(s)/Individual(s) responsible for follow up activities and specific actions required:</b>	Administration, send correspondence to:  Mr. Walter Penry Chairman Baldwin County Library Cooperative, Inc. Post Office Box 399 Robertsdale, Alabama 36567
<b>ATTACHMENTS</b>	
1. Baldwin County Library Cooperative (FY 2016-2017).doc	
<b>APPROVALS</b>	
<b>Budget</b>	
<b>Personnel</b>	
<b>Administration</b>	Brandy N. Volovecky 10/13/2016 12:07:27 PM
<b>Chairman and County Administrator</b>	Brandy N. Volovecky 10/13/2016 12:20:22 PM