

BALDWIN COUNTY COMMISSION AGENDA ACTION FORM

Meeting Type:	Baldwin County Commission – Regular
Meeting Date:	11/01/2016
Placement of Item on the Agenda:	CONSENT AGENDA: - ADMINISTRATION
Item Status:	New
Submitted By:	Anu Gary
From:	Ronald J. Cink, County Administrator/Budget Director
ITEM TITLE	
Voting Administration - Americans with Disabilities Act (ADA) Checklist for Polling Locations	
STAFF RECOMMENDATION	
Approve the use of the latest publication of the Americans with Disabilities Act "ADA Checklist for Polling Locations" by the U.S. Department of Justice, to be used by the Baldwin County Commission and its staff, for assessing the accessibility of polling places and for the selection of the facilities to be used as polling places in Baldwin County, Alabama.	
BACKGROUND INFORMATION	
Previous Commission Action/Background Information:	No
<p>The Americans with Disabilities Act's regulations and the ADA Standards for Accessible Design sets out what makes a facility accessible and should be used to determine the accessibility of any facility being considered for use as a polling place. The ADA Checklist for Polling Places (June 2016, latest publication) provides guidance to election officials for determining whether a polling place already has the basic accessibility features needed by most voters with disabilities or can be made accessible on election day by using temporary solutions or remove barriers.</p> <p>People with disabilities must have the opportunity to be full participants in an integrated civic event. The ADA requires that public entities ensure that people with disabilities can access and use all of their voting facilities. Staff is proposing that the Commission formally adopt the ADA Checklist for Polling Places as a tool to be used in the selection process for any future selection of polling places in order to ensure that all Baldwin County polling places are ADA compliant.</p> <p>The ADA Checklist has been also added to the training materials for poll workers school by the Probate Judge in order to ensure that election officials/poll workers are aware of the ADA requirements at the polling places during elections.</p>	

FINANCIAL IMPACT	
Does the recommendation have a financial impact?	No
LEGAL IMPACT	
Are there any legal documents required to be executed if this recommendation is approved?	Yes
Does this documentation require County Attorney's review and approval?	Yes
Has the documentation been reviewed and approved by the County Attorney?	No
Reason:	County Attorney will review
Is this routine documentation reviewed and approved by Department Head?	No
ADVERTISING REQUIREMENTS	
Is advertising required for this recommendation?	No
CONSISTENCY WITH B.C. STRATEGIC PLAN - 2006-2016	
Is the recommendation applicable to the goals set forth in the Strategic Plan?	Yes
POLICY IMPACT	
Is the recommendation consistent with Commission Policy?	Yes
PERSONNEL IMPACT	
Does the recommendation have personnel impact?	No
IMPLEMENTATION	
Is implementation for this item time sensitive?	No
Department(s)/Individual(s) responsible for follow up activities and specific actions required:	Staff will use the ADA Checklist in the selection of new polling places. The completed checklist will be provided to the Commission to review before a new polling place is formally selected by the Commission.
ATTACHMENTS	
1. ADA Checklist for Polling Places - June 2016.pdf	
APPROVALS	

Budget	
Personnel	
Administration	Anu Gary 10/25/2016 11:40:41 AM
Chairman and County Administrator	Chris Elliott 10/26/2016 6:45:55 PM