

<b>BALDWIN COUNTY COMMISSION AGENDA ACTION FORM</b>	
<b>Meeting Type:</b>	Baldwin County Commission – Regular
<b>Meeting Date:</b>	11/01/2016
<b>Placement of Item on the Agenda:</b>	CONSENT AGENDA: - BUDGET/PURCHASING
<b>Item Status:</b>	New
<b>Submitted By:</b>	Wanda Gautney
<b>From:</b>	Wanda Gautney/Taylor Rider/Chandra Middleton/Sarah Hart
<b>ITEM TITLE</b>	
Adoption of Alabama Department of Transportation (ALDOT) Subrecipient Procurement Procedures for Federal Transit Administration Funded Projects	
<b>STAFF RECOMMENDATION</b>	
Adopt the attached Alabama Department of Transportation (ALDOT) Subrecipient Procurement Procedures for Federal Transit Administration (FTA) funded projects for BRATS and the Eastern Shore MPO.	
<b>BACKGROUND INFORMATION</b>	
<b>Previous Commission Action/Background Information:</b>	No
Staff is requesting that the Commission adopt the attached ALDOT Subrecipient Procurement Procedures for Federal Transit Administration (FTA) funded projects for BRATS and the Eastern Shore MPO. This is a new requirement by the Alabama Department of Transportation (ALDOT) for all subrecipients that will receive any FTA funds. ALDOT had several findings in their audit that was conducted by the FTA this year resulting in ALDOT requiring subrecipients to adopt the procurement procedures for any funding that is received.	
<b>FINANCIAL IMPACT</b>	
<b>Does the recommendation have a financial impact?</b>	No
<b>LEGAL IMPACT</b>	
<b>Are there any legal documents required to be executed if this recommendation is approved?</b>	Yes
<b>Does this documentation require County Attorney's review and approval?</b>	Yes
<b>Has the documentation been reviewed and approved by the County Attorney?</b>	Yes

<b>Is this routine documentation reviewed and approved by Department Head?</b>	No
<b>ADVERTISING REQUIREMENTS</b>	
<b>Is advertising required for this recommendation?</b>	No
<b>CONSISTENCY WITH B.C. STRATEGIC PLAN - 2006-2016</b>	
<b>Is the recommendation applicable to the goals set forth in the Strategic Plan?</b>	Yes
<b>POLICY IMPACT</b>	
<b>Is the recommendation consistent with Commission Policy?</b>	Yes
<b>Which Commission policy is applicable to this recommendation?</b>	BC Purchasing Policies
<b>PERSONNEL IMPACT</b>	
<b>Does the recommendation have personnel impact?</b>	No
<b>IMPLEMENTATION</b>	
<b>Is implementation for this item time sensitive?</b>	No
<b>Department(s)/Individual(s) responsible for follow up activities and specific actions required:</b>	Wanda Gautney/Purchasing Manager - Letter to ALDOT
<b>ATTACHMENTS</b>	
1. ALDOT Subrecipient Procurement Procedures Agreement.docx	
<b>APPROVALS</b>	
<b>Budget</b>	
<b>Personnel</b>	
<b>Administration</b>	Keri Green 10/25/2016 11:33:44 AM
<b>Chairman and County Administrator</b>	Chris Elliott 10/26/2016 6:44:22 PM