

## BALDWIN COUNTY COMMISSION AGENDA ACTION FORM

<b>Meeting Type:</b>	Baldwin County Commission – Regular
<b>Meeting Date:</b>	11/01/2016
<b>Placement of Item on the Agenda:</b>	CONSENT AGENDA: - EMERGENCY MANAGEMENT AGENCY (EMA)
<b>Item Status:</b>	New
<b>Submitted By:</b>	Danon Hoagland
<b>From:</b>	Reggie Chitwood, EMA Director Danon Hoagland, Planning & Grants Coordinator
<b>ITEM TITLE</b>	
Fiscal Year 2017 Alabama Department of Public Health Strategic National Stockpile Grant Agreement	
<b>STAFF RECOMMENDATION</b>	
<p>Take the following actions:</p> <ol style="list-style-type: none"> <li>1) Accept the Fiscal Year 2017 Alabama Department of Public Health (ADPH) Strategic National Stockpile (SNS) Grant Agreement with the Alabama Department of Public Health, for grant number CEP-21-PV6-16 (C50119207) in the amount of \$10,000.00 for the Baldwin County Emergency Management Agency as the Regional Distribution Site for ADPH Public Health Area 9. This grant is effective on July 1, 2016, and terminates on June 30, 2017; and</li> <li>2) Authorize the Chairman to sign and execute the agreement and any related documents.</li> </ol>	
<b>BACKGROUND INFORMATION</b>	
<b>Previous Commission Action/Background Information:</b>	No
<p>The Baldwin County Emergency Management Agency (EMA) assists the Alabama Department of Public Health by maintaining the Regional Distribution Site (RDS) for distribution of the Strategic National Stockpile (pharmaceuticals) in Public Health Area 9 (Baldwin, Escambia, Monroe, Conecuh, Butler, Covington, Washington, and Clarke Counties) in times of need and/or emergency. Baldwin County EMA also assists the Alabama Department of Public Health in the coordination of planning and training efforts relating to RDS and SNS activities. The Center for Disease Control ships supplies and pharmaceuticals to the ADPH warehouse in Montgomery, Alabama, and a portion of those supplies are then sent to the RDS sites (Baldwin County and others designated around the state) to be warehoused and distributed. Baldwin County coordinates with the seven other counties in ADPH Public Health Area 9 to complete and execute these activities.</p>	

FINANCIAL IMPACT	
Does the recommendation have a financial impact?	Yes
Total cost of recommendation?	\$10,000.00 - offset by grant revenue
Are there funds budgeted for this recommendation?	Yes
Budget line item(s) to be used:	70000 series to be determined
Balance remaining in the line item after recommended expenditure:	\$0
Does the recommendation create a need for continued funding which is not included in the current budget?	No
LEGAL IMPACT	
Are there any legal documents required to be executed if this recommendation is approved?	Yes
Does this documentation require County Attorney's review and approval?	Yes
Has the documentation been reviewed and approved by the County Attorney?	Yes
Is this routine documentation reviewed and approved by Department Head?	No
ADVERTISING REQUIREMENTS	
Is advertising required for this recommendation?	No
CONSISTENCY WITH B.C. STRATEGIC PLAN - 2006-2016	
Is the recommendation applicable to the goals set forth in the Strategic Plan?	No
What is the justification for approving the recommendation?	NA
POLICY IMPACT	
Is the recommendation consistent with Commission Policy?	Yes
Which Commission policy is applicable to this recommendation?	Grants Policy 3.6
PERSONNEL IMPACT	
Does the recommendation have personnel impact?	No

<b>IMPLEMENTATION</b>	
<b>Is implementation for this item time sensitive?</b>	Yes
<b>Required Action and Time Line for Implementation:</b>	Grant funds must be expended by June 30, 2017.
<b>Department(s)/Individual(s) responsible for follow up activities and specific actions required:</b>	<p>Administration Staff:</p> <p>Obtain Chairman's signature on two original agreements. Send one original with correspondence to:</p> <p>Suretta Smith-Davis Alabama Department of Public Health Centers for Emergency Preparedness The RSA Tower, Suite 1310 201 Monroe St Montgomery, AL 36104</p> <p>ADPH will obtain signatures at the state level, will retain a copy for their files, and will send one copy back to the Baldwin County Commission Administration staff once the agreement has been fully executed. BCC Administration will retain the original and one copy will be sent to EMA (Attention Danon Hoagland) for their files.</p>
<b>ATTACHMENTS</b>	
<p>1. FY 2017 SNS Grant _Agreement Cover Letter from ADPH.pdf 2. FY 2017 SNS Grant Agreement.pdf</p>	
<b>APPROVALS</b>	
<b>Budget</b>	Christie Davis 10/26/2016 12:57:13 PM
<b>Personnel</b>	
<b>Administration</b>	Brandy N. Volovecky 10/26/2016 2:00:49 PM
<b>Chairman and County Administrator</b>	Chris Elliott 10/26/2016 7:00:23 PM