

<b>BALDWIN COUNTY COMMISSION AGENDA ACTION FORM</b>	
<b>Meeting Type:</b>	Baldwin County Commission – Regular
<b>Meeting Date:</b>	11/01/2016
<b>Placement of Item on the Agenda:</b>	CONSENT AGENDA: - HIGHWAY
<b>Item Status:</b>	New
<b>Submitted By:</b>	Lisa Sangster
<b>From:</b>	Cal Markert, P.E., County Engineer
<b>ITEM TITLE</b>	
Submission of BC-1 Wetland and Waterway Protection Grant F12AF70025 Coastal Impact Assistance Project Revision 5 to the United States Fish and Wildlife Service	
<b>STAFF RECOMMENDATION</b>	
<p>Take the following actions:</p> <p>1) Approve the proposed BC-01-A Wetland and Waterways Protection Grant F12AF01194 Coastal Impact Assistance Project Revision 5 to the United States Fish and Wildlife Service; and</p> <p>2) Authorize Highway staff to submit the BC-01-A Wetland and Waterways Protection Grant F12AF01194 Coastal Impact Assistance Project Revision 5 as the official revision for review and comment to the United States Fish and Wildlife Service; and</p> <p>3) Authorize the Chairman to execute any related documents to this revision including any reporting documentation.</p>	
<b>BACKGROUND INFORMATION</b>	
<b>Previous Commission Action/Background Information:</b>	Yes
<b>Date(s) of Previous Commission Action:</b>	May 15, 2007 June 21, 2009 April 20, 2010 November 19, 2013 July 1, 2014 August 19, 2014 February 18, 2015

**BACKGROUND:**

Objectives have been met by CIAP project F12AF01194 BC01-A Wetland and Waterway Protection with Baldwin County finalizing the project under budget, leaving a balance of \$114,453.19 in unused funding. We respectfully request your authorization to reallocate the remaining F12AF01194 funding in the amount of \$114,453.19 to Baldwin County's CIAP project F12AF70025 BC-1 Wetland and Waterways Protection. By reallocating the remaining funding of \$114,453.19 to F12AF70025, total funds for F12AF70025 will increase to \$2,395,699.58 and allow objectives to be further satisfied. However, we recognize that this may not allow for the completion of all of the identified and approved projects due to the extra cost, but it will allow Baldwin County to complete the more environmentally critical projects in a timely manner.

This item was discussed during the 10/25/16 work session.

**PREVIOUS COMMISSION ACTIONS:****May 15, 2007:**

1) The Commission approved the Baldwin County Draft Coastal Impact Assistance Plan and authorized staff to submit draft plan for review to the Alabama Department of conservation and Natural Resources for inclusion in the State of Alabama's Draft Coastal Impact Assistance Plan.

**June 21, 2009:**

1) The Commission authorized the Grants Coordinator to submit all Tier 1 and Commission - approved Tier 2 Coastal Impact Assistance Program (CIAP) projects through Grants.gov; and

2) Authorized the acceptance of grant agreements received from Minerals Management Service for CIAP projects; and

3) Authorized the Chairman to sign CIAP grant awards and any related documents.

**November 19, 2013:**

1) The Commission authorized the Chairman to sign annual documents for the United States Fish and Wildlife Service related to the Coastal Impact Assistance Program (CIAP): a delegation of authority letter stating he is the authorized official to sign CIAP applications and related correspondence; the SF-424B Assurances for Non-Construction Programs; and the SF-424D Assurances for Construction Programs.

**July 1, 2014:**

The Commission approved the Chairman sending a letter to Ms. Penny L. Bartnicki, Chief of the Coastal Impact Assistance Program (CIAP) Branch of the U.S. Fish and Wildlife Service (USFWS), requesting her authorization to restructure the USFWS Awards F12AF70025 and F12AF01194 Wetland and Waterways Protection grants to allow the use of and reimbursement of contract services to complete road surfacing and drainage stabilization of

approved projects.

August 19, 2014:

- 1) The Commission approved the proposed BC-1 Wetland and Waterways Protection grant F12AF70025 Coastal Impact Assistance Project revision 4 to the United States Fish and Wildlife Service (USFWS); and
- 2) Authorized grant staff to submit The BC-1 Wetland and Waterways Protection grant F12AF70025 Coastal Impact Assistance Project Revision 3 as the official revision for review and comment to the United States Fish and Wildlife Service, with a request for a no cost to the County time extension; and
- 3) Authorized the Chairman to execute any related documents to this revision including any reporting documents.

February 18, 2015:

- 1) The Commission approved the proposed BC-1 Wetland and Waterways Protection grant F12AF70025 Coastal Impact Assistance Project revision 4 to the United States Fish and Wildlife Service (USFWS); and
- 2) Authorized grant staff to submit The BC-1 Wetland and Waterways Protection grant F12AF70025 Coastal Impact Assistance Project Revision 4 as the official revision for review and comment to the United States Fish and Wildlife Service, with a request for a no cost to the County time extension; and
- 3) Authorized the Chairman to execute any related documents to this revision including any reporting documents.

<b>FINANCIAL IMPACT</b>	
<b>Does the recommendation have a financial impact?</b>	Yes
<b>Total cost of recommendation?</b>	\$114,453.19 to be offset by Grants Revenue
<b>Are there funds budgeted for this recommendation?</b>	Yes
<b>Budget line item(s) to be used:</b>	70013.5500 - \$114,453.19 70129.5500 - (\$114,453.19)
<b>Balance remaining in the line item after recommended expenditure:</b>	

Does the recommendation create a need for continued funding which is not included in the current budget?	No
<b>LEGAL IMPACT</b>	
Are there any legal documents required to be executed if this recommendation is approved?	No
<b>ADVERTISING REQUIREMENTS</b>	
Is advertising required for this recommendation?	No
<b>CONSISTENCY WITH B.C. STRATEGIC PLAN - 2006-2016</b>	
Is the recommendation applicable to the goals set forth in the Strategic Plan?	No
What is the justification for approving the recommendation?	N/A
<b>POLICY IMPACT</b>	
Is the recommendation consistent with Commission Policy?	Yes
Which Commission policy is applicable to this recommendation?	Policy 3.6 - Policy and Procedures for Grants
<b>PERSONNEL IMPACT</b>	
Does the recommendation have personnel impact?	No
<b>IMPLEMENTATION</b>	
Is implementation for this item time sensitive?	No
Department(s)/Individual(s) responsible for follow up activities and specific actions required:	<p><u>Administration Staff</u> draw up a cover letter and apply the Baldwin County seal to the signed BC-1 Wetland and Waterways Protection Grant F12AF70025 Coast Impact Assistance Project Revision 5. Courier to Lisa Sangster for Highway Department follow up implementation.</p> <p><u>Chairman</u> sign the BC-1 Wetland and Waterways Protection Grant F12AF70025 Coastal Impact Assistance Project Revision 5 and the BC-1 Wetland and Waterways Protection Grant F12AF70025 Coastal Impact Assistance Project SF-424. Courier to Lisa Sangster for Highway Department follow up implementation.</p> <p><u>Highway staff</u> to coordinate the submission of the documents electronically to the United States Fish and Wildlife Service via their Coastal Impact</p>

	Assistance Project inbox.
<b>ATTACHMENTS</b>	
1. F12AF70025 -BC-1 - Revision 5 - Narrative.pdf 2. Form SF424 - Revision 5 (REDACTED).pdf.pdf 3. Form SF424 - Revision 5 (CONFIDENTIAL).pdf	
<b>APPROVALS</b>	
<b>Budget</b>	Christie Davis 10/26/2016 3:16:07 PM
<b>Personnel</b>	
<b>Administration</b>	Keri Green 10/26/2016 3:18:12 PM
<b>Chairman and County Administrator</b>	Chris Elliott 10/26/2016 7:03:19 PM