

**BALDWIN COUNTY COMMISSION  
AGENDA ACTION FORM**

<b>Meeting Type:</b>	Baldwin County Commission – Regular
<b>Meeting Date:</b>	11/01/2016
<b>Placement of Item on the Agenda:</b>	ADDENDA: - GENERAL
<b>Item Status:</b>	Addendum
<b>Submitted By:</b>	Andrea Rider
<b>From:</b>	Andrea Roberson, Personnel Director
<b>ITEM TITLE</b>	
Safety Incentive Discount Program for ACCA Self-Insurance Fund	
<b>STAFF RECOMMENDATION</b>	
<p>Take the following actions:</p> <p>1) Adopt Resolution #2017-025 appointing Andrea Roberson as Baldwin County Safety Coordinator in order to meet the guidelines as outlined in the Association of County Commissions of Alabama Safety Incentive Discount Program, beginning June 4, 2016 - October 31, 2016; and</p> <p>2) Adopt Resolution #2017-026 appointing Lisa Hammond as Baldwin County Safety Coordinator (Risk Manager) in order to meet the guidelines as outlined in the Association of County Commissions of Alabama Safety Incentive Discount Program, beginning November 1, 2016; and</p> <p>3) Authorize the Chairman of the Baldwin County Commission to sign the Safety Incentive Discount Program Application.</p>	
<b>BACKGROUND INFORMATION</b>	
<b>Previous Commission Action/Background Information:</b>	No
<p>The Association of County Commissions of Alabama (ACCA) established a Safety Incentive Discount Program associated to its Liability Self-Insurance Fund and Workers' Compensation Self-Insurance Fund. Baldwin County is a member of both funds. In order to be eligible for a Safety Incentive Discount for both funds the County must approve the above staff recommendation and forward the documents to the ACCA. After approval, the Personnel Department will submit the Resolutions and application to the ACCA via email with scanned documents.</p>	
<b>FINANCIAL IMPACT</b>	

Does the recommendation have a financial impact?	No
<b>LEGAL IMPACT</b>	
Are there any legal documents required to be executed if this recommendation is approved?	No
<b>ADVERTISING REQUIREMENTS</b>	
Is advertising required for this recommendation?	No
<b>CONSISTENCY WITH B.C. STRATEGIC PLAN - 2006-2016</b>	
Is the recommendation applicable to the goals set forth in the Strategic Plan?	Yes
<b>POLICY IMPACT</b>	
Is the recommendation consistent with Commission Policy?	No
<b>PERSONNEL IMPACT</b>	
Does the recommendation have personnel impact?	Yes
Open funded position?	No
Newly created position?	No
<b>IMPLEMENTATION</b>	
Is implementation for this item time sensitive?	Yes
Required Action and Time Line for Implementation:	Personnel will email to ACCA.
Department(s)/Individual(s) responsible for follow up activities and specific actions required:	Personnel
<b>ATTACHMENTS</b>	
1. 2015 - 2016 Safety Incentive Discount Program Application.pdf 2. 2015 - 2016 Appointed Safety Coordinator - Res 2017-25.pdf 3. 2016 - 2017 Appointed Safety Coordinator - Res 2017-26.pdf	
<b>APPROVALS</b>	
<b>Budget</b>	
<b>Personnel</b>	Andrea Rider 10/28/2016 3:33:10 PM
<b>Administration</b>	Brandy N. Volovecky 10/31/2016 10:55:00 AM
<b>Chairman and County Administrator</b>	Brandy N. Volovecky 10/31/2016 2:59:15 PM