

## BALDWIN COUNTY COMMISSION AGENDA ACTION FORM

<b>Meeting Type:</b>	Baldwin County Commission – Work Session
<b>Meeting Date:</b>	11/08/2016
<b>Placement of Item on the Agenda:</b>	BUDGET/PURCHASING
<b>Item Status:</b>	New
<b>Submitted By:</b>	Wanda Gautney
<b>From:</b>	Wanda Gautney/Charlie Jones/Steve Stewart
<b>ITEM TITLE</b>	
Competitive Bid #WG16-51 - Provision of Police Vehicle Accessories for the Baldwin County Commission	
<b>STAFF RECOMMENDATION</b>	
Award the bid to the lowest responsible bidder, <b>Dana Safety Supply, Inc.</b> , for the Provision of Police Accessories as per the attached Award Listing.	
<b>BACKGROUND INFORMATION</b>	
<b>Previous Commission Action/Background Information:</b>	Yes
<b>Date(s) of Previous Commission Action:</b>	See Below
<p>Bids were opened in the Purchasing Conference Room on October 25, 2016 at 1:30 P.M. Three (3) bids were received. Recommend the Commission award the bid to the lowest responsible bidder, Dana Safety Supply, Inc. Bid Tabulation and Award Listing attached.</p> <p><b>PREVIOUS COMMISSION ACTION:</b></p> <p><b>10/04/2016 meeting:</b> 1) Approved the specifications and authorized the Purchasing Manager to place a competitive bid for the Provision of Police Vehicle Accessories for the Baldwin County Commission; and 2) Further, authorized the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.</p> <p><b>10/18/2016 meeting:</b> Approved Addendum #1 which included one (1) change to the bid specifications for the Provision of Police Vehicle Accessories for the Baldwin County Commission as part of the October 18, 2016, official record of the Baldwin County Commission.</p>	

FINANCIAL IMPACT	
Does the recommendation have a financial impact?	Yes
Total cost of recommendation?	variable
Are there funds budgeted for this recommendation?	Yes
Budget line item(s) to be used:	Sheriff Dept. Budget
Balance remaining in the line item after recommended expenditure:	-0-
Does the recommendation create a need for continued funding which is not included in the current budget?	No
LEGAL IMPACT	
Are there any legal documents required to be executed if this recommendation is approved?	No
ADVERTISING REQUIREMENTS	
Is advertising required for this recommendation?	No
CONSISTENCY WITH B.C. STRATEGIC PLAN - 2006-2016	
Is the recommendation applicable to the goals set forth in the Strategic Plan?	Yes
POLICY IMPACT	
Is the recommendation consistent with Commission Policy?	Yes
Which Commission policy is applicable to this recommendation?	BC Purchasing Policies
PERSONNEL IMPACT	
Does the recommendation have personnel impact?	No
IMPLEMENTATION	
Is implementation for this item time sensitive?	No
Department(s)/Individual(s) responsible for follow up activities and specific actions required:	Wanda Gautney/Purchasing Manager - letter to bidders
ATTACHMENTS	
1. WG16-51 Award Listing.pdf 2. WG16-51 Bid Tabulation.pdf	
APPROVALS	
Budget	Christie Davis 10/31/2016 9:13:25 AM
Personnel	

<b>Administration</b>	Brandy N. Volovecky 11/1/2016 1:43:40 PM
<b>Chairman and County Administrator</b>	Chris Elliott 11/2/2016 5:32:49 PM