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BALDWIN COUNTY COMMISSION
AGENDA ACTION FORM

Meeting Type:	Baldwin County Commission – Regular
Meeting Date:	11/15/2016
Placement of Item on the Agenda:	CONSENT AGENDA: - BUDGET/PURCHASING
Item Status:	New
Submitted By:	Wanda Gautney
From:	Wanda Gautney/Terri Graham, Solid Waste Director/Daniel Wells, CDG Engineers

ITEM TITLE

Magnolia Sanitary Landfill Wheel Wash System

STAFF RECOMMENDATION

Approve the attached Change Order #1 from **Instrument Technical Services, Inc**., extending the completion time by 30 days for rain days and authorize the Chairman to execute the Change Order on the Magnolia Sanitary Landfill Wheel Wash System project.

BACKGROUND INFORMATION

Previous Commission Action/Background Information:	Yes
Date(s) of Previous Commission Action:	See Below

The Engineer, CDG Engineers & Associates, Inc., has submitted Change Order #1 for Commission approval on the construction of the Magnolia Sanitary Landfill Wheel Wash System extending the completion time by 30 calendar days affected by rain in September. This change order extended the completion date to October 15, 2016.

PREVIOUS COMMISSION ACTION:

03/01/2016 meeting: 1) Authorized the Purchasing Manager to advertise a competitive bid for Magnolia Sanitary Landfill Wheel Wash System; and 2) Authorized the Chairman to execute any and all project related documents.

04/19/2016 meeting: Awarded the bid for the Magnolia Sanitary Landfill Wheel Wash System to the lowest bidder, Instrument Technical Services, Inc., in the bid amount of $101,361.00; Completion Time: 30 calendar days from notice to proceed and authorize the Chairman to execute the contract and all other necessary documents.

FINANCIAL IMPACT	
Does the recommendation have a financial impact?	No
LEGAL IMPACT	
Are there any legal documents required to be executed if this recommendation is approved?	No
ADVERTISING REQUIREMENTS	
Is advertising required for this recommendation?	No
CONSISTENCY WITH B.C. STRATEGIC PLAN - 2006-2016	
Is the recommendation applicable to the goals set forth in the Strategic Plan?	Yes
POLICY IMPACT	
Is the recommendation consistent with Commission Policy?	Yes
Which Commission policy is applicable to this recommendation?	BC Purchasing Policies
PERSONNEL IMPACT	
Does the recommendation have personnel impact?	No
IMPLEMENTATION	
Is implementation for this item time sensitive?	No
ATTACHMENTS	
1. Change Order #1 Wheel Wash System.pdf	
APPROVALS	
Budget	
Personnel	
Administration	Keri Green 11/9/2016 2:03:10 PM
Chairman and County Administrator	Chris Elliott 11/10/2016 8:28:41 AM