

BALDWIN COUNTY COMMISSION AGENDA ACTION FORM

Meeting Type:	Baldwin County Commission – Regular
Meeting Date:	11/15/2016
Placement of Item on the Agenda:	CONSENT AGENDA: - ENVIRONMENTAL MANAGEMENT
Item Status:	New
Submitted By:	Suzanne D. Doughty
From:	Terri Graham, Development and Environmental Director Suzanne Doughty, Senior Accountant
ITEM TITLE	
Baldwin County Solid Waste Uncollectible Residential Accounts	
STAFF RECOMMENDATION	
Approve the attached uncollectible residential garbage accounts list for write-offs in the amount of \$1,832.35.	
BACKGROUND INFORMATION	
Previous Commission Action/Background Information:	No
<p>Date: 11/01/2016 - Commission approved to write off \$4,055.20 of uncollectible residential garbage accounts.</p> <p>The accounts listed in the attached spreadsheet all have balances that are uncollectible. All accounts listed have been thoroughly reviewed by Baldwin County Solid Waste Deputy Solid Waste Officers and/or the Senior Accountant Collections Manager. All accounts have undergone the following procedures as prescribed for by both State Law and County Commission resolution (where forwarding address is verifiable and within Baldwin County):</p> <ol style="list-style-type: none"> 1. Notice of delinquency provided. Statement contains “Past Due” Watermark. 2. If account is not brought current, a Notice of Show Cause Hearing is mailed immediately. 3. If account remains delinquent, the account holder, where appropriate, is referred to the District Attorney for possible criminal prosecution. 	
FINANCIAL IMPACT	
Does the recommendation have a financial impact?	Yes

Total cost of recommendation?	1,832.35
Are there funds budgeted for this recommendation?	Yes
Budget line item(s) to be used:	511.14990 Allowance for uncollectible accounts
Balance remaining in the line item after recommended expenditure:	
Does the recommendation create a need for continued funding which is not included in the current budget?	No
LEGAL IMPACT	
Are there any legal documents required to be executed if this recommendation is approved?	No
ADVERTISING REQUIREMENTS	
Is advertising required for this recommendation?	No
CONSISTENCY WITH B.C. STRATEGIC PLAN - 2006-2016	
Is the recommendation applicable to the goals set forth in the Strategic Plan?	Yes
POLICY IMPACT	
Is the recommendation consistent with Commission Policy?	Yes
Which Commission policy is applicable to this recommendation?	BCC Policy #7.7
PERSONNEL IMPACT	
Does the recommendation have personnel impact?	No
IMPLEMENTATION	
Is implementation for this item time sensitive?	No
Department(s)/Individual(s) responsible for follow up activities and specific actions required:	Solid Waste Collection Administration and Finance and Accounting Department
ATTACHMENTS	
1. Write Offs - 11-2016.pdf	
APPROVALS	
Budget	Christie Davis 11/8/2016 11:16:49 AM
Personnel	
Administration	Keri Green 11/9/2016 2:17:48 PM
Chairman and County Administrator	Chris Elliott 11/10/2016 8:36:24 AM

