

BALDWIN COUNTY COMMISSION AGENDA ACTION FORM	
Meeting Type:	Baldwin County Commission – Regular
Meeting Date:	11/15/2016
Placement of Item on the Agenda:	CONSENT AGENDA: - HIGHWAY
Item Status:	New
Submitted By:	Lisa Sangster
From:	Cal Markert, P.E., County Engineer
ITEM TITLE	
Signatories for Alabama Department of Environmental Management (ADEM) Applications and Reports for Baldwin County Highway Department Projects	
STAFF RECOMMENDATION	
<p>Approve the Baldwin County Commission sending a letter to the Alabama Department of Environmental Management (ADEM) authorizing the Chairman to sign all future ADEM inspection forms for Baldwin County Highway Department projects and all other reports such as Notice of Registration (NOR), Termination of Registration (TOR) and Re-Registrations.</p> <p>The Highway Department will periodically submit agenda items making all ADEM reports signed by the Chairman part of the record.</p>	
BACKGROUND INFORMATION	
Previous Commission Action/Background Information:	No
Commission approval will enable the new Chairman to sign all future ADEM forms/reports for the Highway Department.	
FINANCIAL IMPACT	
Does the recommendation have a financial impact?	No
LEGAL IMPACT	
Are there any legal documents required to be executed if this recommendation is approved?	No
ADVERTISING REQUIREMENTS	
Is advertising required for this recommendation?	No
CONSISTENCY WITH B.C. STRATEGIC PLAN - 2006-2016	
Is the recommendation applicable to the goals set forth in the Strategic Plan?	No

What is the justification for approving the recommendation?	N/A
POLICY IMPACT	
Is the recommendation consistent with Commission Policy?	No
Reason:	N/A
PERSONNEL IMPACT	
Does the recommendation have personnel impact?	No
IMPLEMENTATION	
Is implementation for this item time sensitive?	No
Department(s)/Individual(s) responsible for follow up activities and specific actions required:	<p>Administration Staff have letter signed by Commission Chairman and send to ADEM.</p> <p>Contact: Timothy White Alabama Department of Environmental Management Water Division P.O. Box 301463 Montgomery, AL 36130-1463</p>
ATTACHMENTS	
1. ADEM Letter.docx	
APPROVALS	
Budget	
Personnel	
Administration	Keri Green 11/9/2016 3:33:23 PM
Chairman and County Administrator	Chris Elliott 11/10/2016 8:44:41 AM