

BALDWIN COUNTY COMMISSION AGENDA ACTION FORM	
Meeting Type:	Baldwin County Commission – Regular
Meeting Date:	11/15/2016
Placement of Item on the Agenda:	CONSENT AGENDA: - PERSONNEL
Item Status:	New
Submitted By:	Deidra B. Hanak
From:	Cal Markert, County Engineer Taylor Rider, BRATS Director Andrea Rider Roberson, Personnel Director
ITEM TITLE	
BRATS Department - Transfer of Employee into Full-Time BRATS Bus Driver Position	
STAFF RECOMMENDATION	
Approve the transfer of John C. Huff from the part-time BRATS Bus Driver position (PID #PT03) G-02 (\$13.288 per hour) to fill the full-time BRATS Bus Driver position (PID #4001), with no change in pay, to be effective no sooner than November 28, 2016.	
BACKGROUND INFORMATION	
Previous Commission Action/Background Information:	No
The Bus Driver position was vacated in October 2016, by the resignation of the previous employee. The BRATS Director, with the concurrence of the County Engineer, respectfully requests that the above recommendation is approved.	
FINANCIAL IMPACT	
Does the recommendation have a financial impact?	Yes
Total cost of recommendation?	
Are there funds budgeted for this recommendation?	Yes
Budget line item(s) to be used:	51935.5113

Balance remaining in the line item after recommended expenditure:	
Does the recommendation create a need for continued funding which is not included in the current budget?	No
LEGAL IMPACT	
Are there any legal documents required to be executed if this recommendation is approved?	No
ADVERTISING REQUIREMENTS	
Is advertising required for this recommendation?	No
CONSISTENCY WITH B.C. STRATEGIC PLAN - 2006-2016	
Is the recommendation applicable to the goals set forth in the Strategic Plan?	Yes
POLICY IMPACT	
Is the recommendation consistent with Commission Policy?	Yes
Which Commission policy is applicable to this recommendation?	Personnel Policy II.S. <i>Transfers and Reassignments</i>
PERSONNEL IMPACT	
Does the recommendation have personnel impact?	Yes
Open funded position?	Yes
Position Number (PID):	PID #4001
Newly created position?	No
Comments:	Vacate PID #PT03
IMPLEMENTATION	
Is implementation for this item time sensitive?	No
Department(s)/Individual(s) responsible for follow up activities and specific actions required:	Personnel - Implement Changes
ATTACHMENTS	
1. Recommendation and Application for Bus Driver Applicant (CONFIDENTIAL).pdf	
APPROVALS	
Budget	Christie Davis 11/9/2016 9:43:05 AM
Personnel	Andrea Rider 11/9/2016 9:34:32 AM
Administration	Keri Green 11/9/2016 12:23:18 PM
Chairman and County Administrator	Chris Elliott 11/10/2016 8:25:3

	AM
--	----