

<b>BALDWIN COUNTY COMMISSION AGENDA ACTION FORM</b>	
<b>Meeting Type:</b>	Baldwin County Commission – Regular
<b>Meeting Date:</b>	11/15/2016
<b>Placement of Item on the Agenda:</b>	CONSENT AGENDA: - PERSONNEL
<b>Item Status:</b>	New
<b>Submitted By:</b>	Deidra B. Hanak
<b>From:</b>	Ron Ballard, JDC Director Andrea Roberson, Personnel Director
ITEM TITLE	
Juvenile Detention Center - Personnel Changes	
STAFF RECOMMENDATION	
<p>Take the following actions:</p> <p>1) Approve the promotion of Robert Brown from the Detention Technician position (PID #5163) grade G-02 (\$13.288 per hour / \$27,639.04 annually) to fill the open Detention Worker I position (PID #466) at a grade H-01 (\$14.244 per hour / \$29,627.52 annually) to be effective no sooner than November 28, 2016; and</p> <p>2) Approve the employment of James Stewart to fill the open full-time Detention Technician position (PID #5163) at a grade G-EL (\$12.651 per hour / \$26,314.08 annually) to be effective no sooner than November 21, 2016.</p>	
BACKGROUND INFORMATION	
<b>Previous Commission Action/Background Information:</b>	No
<p>The Detention Worker I position was vacated in October 2016 due to the promotion of the previous employee. The JDC Director respectfully requests that the above applicants are hired/promoted into these positions.</p>	
FINANCIAL IMPACT	
<b>Does the recommendation have a financial impact?</b>	Yes

<b>Total cost of recommendation?</b>	
<b>Are there funds budgeted for this recommendation?</b>	Yes
<b>Budget line item(s) to be used:</b>	52610.5113
<b>Balance remaining in the line item after recommended expenditure:</b>	
<b>Does the recommendation create a need for continued funding which is not included in the current budget?</b>	No
<b>LEGAL IMPACT</b>	
<b>Are there any legal documents required to be executed if this recommendation is approved?</b>	No
<b>ADVERTISING REQUIREMENTS</b>	
<b>Is advertising required for this recommendation?</b>	No
<b>CONSISTENCY WITH B.C. STRATEGIC PLAN - 2006-2016</b>	
<b>Is the recommendation applicable to the goals set forth in the Strategic Plan?</b>	Yes
<b>POLICY IMPACT</b>	
<b>Is the recommendation consistent with Commission Policy?</b>	Yes
<b>Which Commission policy is applicable to this recommendation?</b>	Personnel Policy II.R. <i>Promotions</i> Personnel Policy I.C <i>Employment for Classified Positions</i>
<b>PERSONNEL IMPACT</b>	
<b>Does the recommendation have personnel impact?</b>	Yes
<b>Open funded position?</b>	Yes
<b>Position Number (PID):</b>	PID #5163 and PID #466
<b>Newly created position?</b>	No
<b>IMPLEMENTATION</b>	
<b>Is implementation for this item time sensitive?</b>	No
<b>Department(s)/Individual(s) responsible for follow up activities and specific actions required:</b>	Personnel - Implement Changes
<b>ATTACHMENTS</b>	
1. Recommendation and Applications for Detention Worker I and Detention Technician Positions (CONFIDENTIAL).pdf	
<b>APPROVALS</b>	

<b>Budget</b>	Christie Davis 11/9/2016 12:05:27 PM
<b>Personnel</b>	Andrea Rider 11/9/2016 12:02:32 PM
<b>Administration</b>	Keri Green 11/9/2016 12:26:20 PM
<b>Chairman and County Administrator</b>	Chris Elliott 11/10/2016 8:26:22 AM