

BALDWIN COUNTY COMMISSION AGENDA ACTION FORM

Meeting Type:	Baldwin County Commission – Work Session
Meeting Date:	11/22/2016
Placement of Item on the Agenda:	BUDGET/PURCHASING
Item Status:	New
Submitted By:	Wanda Gautney
From:	Wanda Gautney/Junius Long/Felisha Anderson
ITEM TITLE	
Relocation of the Little Red School House to Bicentennial Park	
STAFF RECOMMENDATION	
Award the quote to the lowest bidder, Ducky Johnson House Movers, Inc., in the amount of \$19,500.00 , for moving the Little Red School House from the Baldwin County Board of Education property on Highway 59, Bay Minette, Alabama to the Bicentennial Park and authorize the Chairman to execute the Public Works Contract and the Certificate of Compliance.	
BACKGROUND INFORMATION	
Previous Commission Action/Background Information:	No
Quote was solicited for the moving and relocating the Little Red School House located at the Board of Education on Highway 59 in Bay Minette to the Bicentennial Park located on Highway 225. A quote was received from Ducky Johnson House Movers, Inc., in the amount of \$19,500.00. The Building Maintenance Department will coordinate with the Sheriff's Department for a police escort as in the attached email from the Sheriff's Office and coordinate disconnect/reconnect of utilities to the building. Recommend the Commission award the quote to Ducky Johnson House Movers, Inc., and authorize the Chairman to execute the Public Works Contract and Certificate of Compliance. This was budgeted during the FY17 budget.	
FINANCIAL IMPACT	
Does the recommendation have a financial impact?	Yes
Total cost of recommendation?	\$19,500.00
Are there funds budgeted for this recommendation?	Yes
Budget line item(s) to be used:	51906.5150

Balance remaining in the line item after recommended expenditure:	\$5962.00
Does the recommendation create a need for continued funding which is not included in the current budget?	No
LEGAL IMPACT	
Are there any legal documents required to be executed if this recommendation is approved?	Yes
Does this documentation require County Attorney's review and approval?	No
Is this routine documentation reviewed and approved by Department Head?	No
ADVERTISING REQUIREMENTS	
Is advertising required for this recommendation?	No
CONSISTENCY WITH B.C. STRATEGIC PLAN - 2006-2016	
Is the recommendation applicable to the goals set forth in the Strategic Plan?	Yes
POLICY IMPACT	
Is the recommendation consistent with Commission Policy?	Yes
Which Commission policy is applicable to this recommendation?	BC Purchasing Policies
PERSONNEL IMPACT	
Does the recommendation have personnel impact?	No
IMPLEMENTATION	
Is implementation for this item time sensitive?	No
Department(s)/Individual(s) responsible for follow up activities and specific actions required:	Wanda Gautney/Purchasing Manager - letter to vendor
ATTACHMENTS	
1. Quote from Ducky Johnson House Movers.pdf 2. Contract.pdf 3. Certificate of Compliance.doc 4. Sheriffs Dept. Email .pdf	
APPROVALS	
Budget	Christie Davis 11/15/2016 11:09:54 AM
Personnel	
Administration	Brandy N. Volovecky 11/16/2016 1:38:21 PM

Chairman and County Administrator	Chris Elliott 11/16/2016 5:23:51 PM