

## BALDWIN COUNTY COMMISSION AGENDA ACTION FORM

<b>Meeting Type:</b>	Baldwin County Commission – Work Session
<b>Meeting Date:</b>	11/22/2016
<b>Placement of Item on the Agenda:</b>	HIGHWAY
<b>Item Status:</b>	New
<b>Submitted By:</b>	Mary Booth
<b>From:</b>	Cal Markert, P.E., County Engineer Matthew S. Brown, Design Engineer
<b>ITEM TITLE</b>	
Cliff's Landing Public Boat Ramp - Lease, Construction and Maintenance Agreement with State of Alabama Department of Conservation and Natural Resources (ADCNR)	
<b>STAFF RECOMMENDATION</b>	
Approve the Chairman to execute the Lease, Construction and Maintenance Agreement for Cliff's Landing Public Boat Ramp between the State of Alabama Department of Conservation and Natural Resources (ADCNR) and Baldwin County. <i>(The agreement shall be effective upon the date of full execution and shall remain in effect until June 30, 2042, unless otherwise terminated by either party in writing.)</i>	
<b>BACKGROUND INFORMATION</b>	
<b>Previous Commission Action/Background Information:</b>	No
<p>Baldwin County Commission entered into an agreement with the State of Alabama, Department of Conservation and Natural Resources (ADCNR) dated July 1, 1992 for the construction and operation of a public boat landing. Said agreement will expire on June 30, 2017. Baldwin County and the ADCNR are desirous of entering into another agreement for a term of twenty-five (25) years, commencing on July 1, 2017, and expiring on June 30, 2042, with an option by ADCNR to renew for an additional twenty-five (25) year period.</p> <p>Additionally, the ADCNR is proposing the construction of two new access piers. Said construction will commence upon full execution of this agreement and shall be completed on or before July 31, 2017. The total cost of the project shall not exceed \$65,000, of which the County will reimburse the ADCNR \$29,593.00 upon completion and a satisfactory final inspection and invoice from the ADCNR. Funding was approved for said project in the amount of \$25,000 during the September 20, 2016 Commission Meeting, Agenda Item CA2, approving the FY2016-2017 budget.</p> <p>The Highway Department is requesting to approve the execution of an agreement between</p>	

the Baldwin County Commission and ADCNR to construct two new access piers and extend the agreement as set forth in the terms provided in the agreement.	
FINANCIAL IMPACT	
Does the recommendation have a financial impact?	Yes
Total cost of recommendation?	\$29,593.00
Are there funds budgeted for this recommendation?	Yes
Budget line item(s) to be used:	0206716.5150
Balance remaining in the line item after recommended expenditure:	
Does the recommendation create a need for continued funding which is not included in the current budget?	No
LEGAL IMPACT	
Are there any legal documents required to be executed if this recommendation is approved?	Yes
Does this documentation require County Attorney's review and approval?	Yes
Has the documentation been reviewed and approved by the County Attorney?	No
Reason:	County Attorney is currently reviewing.
Is this routine documentation reviewed and approved by Department Head?	Yes
Has the documentation been reviewed and approved by the Department Head?	Yes
ADVERTISING REQUIREMENTS	
Is advertising required for this recommendation?	No
CONSISTENCY WITH B.C. STRATEGIC PLAN - 2006-2016	
Is the recommendation applicable to the goals set forth in the Strategic Plan?	No
What is the justification for approving the recommendation?	N/A
POLICY IMPACT	
Is the recommendation consistent with	No

<b>Commission Policy?</b>	
<b>Reason:</b>	N/A
<b>PERSONNEL IMPACT</b>	
<b>Does the recommendation have personnel impact?</b>	No
<b>IMPLEMENTATION</b>	
<b>Is implementation for this item time sensitive?</b>	No
<b>Department(s)/Individual(s) responsible for follow up activities and specific actions required:</b>	<p>Commission Administration have the Chairman execute three (3) original agreements, prepare correspondence and forward to ADCNR for final execution. Administration send copy of correspondence to Highway Department, Mary Booth.</p> <p>Contact:  Alabama Department of Conservation and Natural Resources  Keith Henderson  Fisheries Biologist  Wildlife &amp; Freshwater Fisheries  64 N. Union St., Suite 551  Montgomery, Alabama 36130</p>
<b>ATTACHMENTS</b>	
1. Agreement.pdf 2. Map.pdf	
<b>APPROVALS</b>	
<b>Budget</b>	Christie Davis 11/16/2016 10:41:34 AM
<b>Personnel</b>	
<b>Administration</b>	Anu Gary 11/16/2016 11:41:11 AM
<b>Chairman and County Administrator</b>	Chris Elliott 11/16/2016 4:35:4 PM