

## BALDWIN COUNTY COMMISSION AGENDA ACTION FORM

<b>Meeting Type:</b>	Baldwin County Commission – Work Session
<b>Meeting Date:</b>	11/22/2016
<b>Placement of Item on the Agenda:</b>	ADMINISTRATION
<b>Item Status:</b>	New
<b>Submitted By:</b>	Christie Davis
<b>From:</b>	Ron Cink, County Administrator/Budget Director

### ITEM TITLE

Appropriation Agreements Aligned to the Baldwin County Fiscal year 2016-2017 County Budget

### STAFF RECOMMENDATION

As related to, and as authorized by, the Baldwin County Fiscal year 2016-2017 Budget (Resolution #2016-117 and Resolution #2016-118), execute Agreements between the Baldwin County Commission and the below indicated entities to appropriate county public funds for activities benefiting a myriad of public purposes as set forth within each Agreement, respectively, said entities as follows:

- 1) Baldwin County Soil and Water Conservation District (not to exceed \$64,438)
- 2) Alabama Cooperative Extension Service (not to exceed \$53,854 as conveyable and \$2,400 as non-conveyable)
- 3) Bay Minette Rotary Club (not to exceed \$500)

The term, respectively, of each Agreement shall commence October 1, 2016, and expire September 30, 2017, and may be terminated per the parameters set forth therein.

### BACKGROUND INFORMATION

<b>Previous Commission Action/Background Information:</b>	No
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As contained within the Baldwin County Fiscal Year 2016-2017 Budget, there are numerous appropriations approved to be issued to several entities to serve public purposes. Agreements are attached to this agenda item for each entity.

### FINANCIAL IMPACT

Does the recommendation have a financial impact?	Yes
Total cost of recommendation?	See above Staff Recommendation
Are there funds budgeted for this recommendation?	Yes
Budget line item(s) to be used:	
Balance remaining in the line item after recommended expenditure:	
Does the recommendation create a need for continued funding which is not included in the current budget?	No
<b>LEGAL IMPACT</b>	
Are there any legal documents required to be executed if this recommendation is approved?	Yes
Does this documentation require County Attorney's review and approval?	Yes
Has the documentation been reviewed and approved by the County Attorney?	No
Reason:	Item and agreements will be reviewed by the County Attorney prior to Regular Session.
Is this routine documentation reviewed and approved by Department Head?	No
<b>ADVERTISING REQUIREMENTS</b>	
Is advertising required for this recommendation?	No
<b>CONSISTENCY WITH B.C. STRATEGIC PLAN - 2006-2016</b>	
Is the recommendation applicable to the goals set forth in the Strategic Plan?	Yes
<b>POLICY IMPACT</b>	
Is the recommendation consistent with Commission Policy?	Yes
<b>PERSONNEL IMPACT</b>	
Does the recommendation have personnel impact?	No
<b>IMPLEMENTATION</b>	
Is implementation for this item time sensitive?	No
Department(s)/Individual(s) responsible for follow up activities and specific actions required:	Administration, send correspondence to:  1) Bill Penry, Chairman Baldwin County Soil and Water

	<p>Conservation District 207 Faulkner Drive Bay Minette, AL 36507</p> <p>2) Susan F. Wingard Alabama Cooperative Extension Service Baldwin County Office 302A Byrne Street Bay Minette, AL 36507</p> <p>3) Bay Minette Rotary Club Bay Minette Rotary Village 221 McMillan Road Bay Minette, AL 36507</p>
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**ATTACHMENTS**

- 1. Baldwin County Soil and Water Conservation District (FY 2016-2017).doc
- 2. Alabama Cooperative Extension Service (FY 2016-2017).doc
- 3. Bay Minette Rotary Club (FY 2016-2017).doc

**APPROVALS**

<b>Budget</b>	Christie Davis 11/8/2016 11:25:29 AM
<b>Personnel</b>	
<b>Administration</b>	Anu Gary 11/16/2016 7:53:36 AM
<b>Chairman and County Administrator</b>	Chris Elliott 11/16/2016 4:15:6 PM