

BALDWIN COUNTY COMMISSION AGENDA ACTION FORM

Meeting Type:	Baldwin County Commission – Regular
Meeting Date:	12/06/2016
Placement of Item on the Agenda:	CONSENT AGENDA: - BUILDING INSPECTION
Item Status:	New
Submitted By:	Kim Nelson
From:	Mike Howell, CBO, CFM Kim Nelson, Office Administrator, CFM
ITEM TITLE	
Resolution #2017-036 - Naming of Roads within Unincorporated Baldwin County	
STAFF RECOMMENDATION	
<p>Take the following actions:</p> <p>1) Adopt Resolution #2017-036 of the Baldwin County Commission which amends Resolution #2006-04 (adopted by the Commission on October 4, 2005) relating to the requesting street and road names/addresses as required by the Baldwin County Emergency Communication District and the Baldwin County Building Inspection to <i>include Cemeteries</i>.</p> <p>2) Approve changes to the New Road Name Petition as submitted and attached to this agenda item, to <i>include Cemeteries</i>.</p> <p>3) Approve the administrative change only to Baldwin County Commission Policy #4.3 due to the adoption of Resolution #2017-036. The policy will include the following updated attachments, with no other changes to the policy:</p> <p>a) Resolution #2017-036 b) New Road Name Petition (December 6, 2016 Revision) c) Road Name Change Petition (December 6, 2016 Revision)</p>	
BACKGROUND INFORMATION	
Previous Commission Action/Background Information:	Yes
Date(s) of Previous Commission Action:	November 22, 2016 - worksession
A request was received from a citizen by the Baldwin County Highway Department requesting	

that an unnamed road off County Road 112 with a cemetery located on it be named. That request was denied for not meeting County policy.

The current Resolution #2006-04, which was adopted by the Commission on October 4, 2005, does not address the issue of roads that may be unnamed and have a cemetery located on them. By adopting Resolution #2017-036, it will amend Resolution #2006-04, allowing the Building Official to approve the naming of roads that are not currently named and have a cemetery located on them.

FINANCIAL IMPACT	
Does the recommendation have a financial impact?	No
LEGAL IMPACT	
Are there any legal documents required to be executed if this recommendation is approved?	No
ADVERTISING REQUIREMENTS	
Is advertising required for this recommendation?	No
CONSISTENCY WITH B.C. STRATEGIC PLAN - 2006-2016	
Is the recommendation applicable to the goals set forth in the Strategic Plan?	Yes
POLICY IMPACT	
Is the recommendation consistent with Commission Policy?	Yes
Which Commission policy is applicable to this recommendation?	Road Name Policy #4.3
PERSONNEL IMPACT	
Does the recommendation have personnel impact?	No
IMPLEMENTATION	
Is implementation for this item time sensitive?	No
Department(s)/Individual(s) responsible for follow up activities and specific actions required:	<p>Administrative staff to upload signed and affirmed Resolution #2017-036 with attachments to BCAP</p> <p>Administrative staff to send correspondence and copy of Resolution to:</p> <p>Ms. Christine Heger - Director E911 Addressing P. O. Box 924 Robertsdale, AL 36567</p>

	cc'd copies to: Lisa Sangster - Administrative staff - Highway Department Kim Nelson - Administrative staff - Building Inspection Department
ATTACHMENTS	
1. Resolution 2017-036.docx 2. Draft Policy 4.3 - 20161206 Administrative Revision Only.pdf 3. New Road Name Petition - 20161206 Revision.doc 4. ROAD NAME CHG PETITION - 2016.doc	
APPROVALS	
Budget	
Personnel	
Administration	Anu Gary 11/30/2016 12:03:19 PM
Chairman and County Administrator	Chris Elliott 11/30/2016 3:04:58 PM