

BALDWIN COUNTY COMMISSION AGENDA ACTION FORM

Meeting Type:	Baldwin County Commission – Regular
Meeting Date:	12/06/2016
Placement of Item on the Agenda:	CONSENT AGENDA: - FINANCE AND ACCOUNTING
Item Status:	New
Submitted By:	Kimberly Creech
From:	Kimberly Creech, Clerk/Treasurer John Marino, Chief Compliance Officer
ITEM TITLE	
Publication of Annual Fiscal Year 2016 Unaudited Financial Statement Once in All Gulf Coast Newspapers	
STAFF RECOMMENDATION	
Approve the publication of the Fiscal Year 2016 unaudited financial statement once in all Gulf Coast Newspapers.	
BACKGROUND INFORMATION	
Previous Commission Action/Background Information:	Yes
Date(s) of Previous Commission Action:	12/01/2015
As required by the <u>Code of Alabama</u> 1975, Section 11-3-21, the Commission must formally approve publication of the unaudited financial statement in a newspaper of general circulation. At the time of writing this agenda, the unaudited financial statement is not complete.	
FINANCIAL IMPACT	
Does the recommendation have a financial impact?	Yes
Total cost of recommendation?	\$2,600.00
Are there funds budgeted for this recommendation?	Yes
Budget line item(s) to be used:	51700.5253
Balance remaining in the line item after recommended expenditure:	\$400.00

Does the recommendation create a need for continued funding which is not included in the current budget?	No
LEGAL IMPACT	
Are there any legal documents required to be executed if this recommendation is approved?	No
ADVERTISING REQUIREMENTS	
Is advertising required for this recommendation?	Yes
Name(s) of newspaper:	Gulf Coast Newspapers
Is proof of publication attached?	Yes
CONSISTENCY WITH B.C. STRATEGIC PLAN - 2006-2016	
Is the recommendation applicable to the goals set forth in the Strategic Plan?	No
What is the justification for approving the recommendation?	Financial Statement has not been published; Commission approval is required first.
POLICY IMPACT	
Is the recommendation consistent with Commission Policy?	Yes
PERSONNEL IMPACT	
Does the recommendation have personnel impact?	No
IMPLEMENTATION	
Is implementation for this item time sensitive?	Yes
Required Action and Time Line for Implementation:	The document must be published by all Gulf Coast Newspapers by December 31, 2016.
Department(s)/Individual(s) responsible for follow up activities and specific actions required:	John Marino, Finance and Accounting - Ensure documents are signed for confirmation and attestation and forward documents for publication in all Gulf Coast Newspapers.
ATTACHMENTS	
1. Code of Alabama 11-3-21 Statement of Financial Status.pdf 2. NEWSPAPER FINANCIALS FY16 Balance Sheet.pdf 3. NEWSPAPER FINANCIALS FY16 Income Statement.pdf 4. NEWSPAPER FINANCIALS FY16 Debt Service.pdf	
APPROVALS	
Budget	Christie Davis 11/30/2016 2:34:58 PM
Personnel	

Administration	Keri Green 11/30/2016 2:35:58 PM
Chairman and County Administrator	Chris Elliott 11/30/2016 3:06:24 PM