

**BALDWIN COUNTY COMMISSION
AGENDA ACTION FORM**

Meeting Type:	Baldwin County Commission – Regular
Meeting Date:	12/06/2016
Placement of Item on the Agenda:	CONSENT AGENDA: - PERSONNEL
Item Status:	New
Submitted By:	Deidra B. Hanak
From:	Cal Markert, County Engineer Taylor Rider, BRATS Director Andrea Rider Roberson, Personnel Director
ITEM TITLE	
BRATS Department - Personnel Changes	
STAFF RECOMMENDATION	
<p>Take the following actions:</p> <p>1) Approve the employment of Grady Chambers to fill the open part-time Bus Driver position (PID #PT03) at a grade G-EL (\$12.651 per hour) to be effective no sooner than December 12, 2016; and</p> <p>2) Approve the transfer of Charles Middleton from the part-time BRATS Bus Driver position (PID #PT12) G-01 (\$12.963 per hour) to fill the full-time BRATS Bus Driver position (PID #5187), with no change in pay, to be effective no sooner than December 12, 2016.</p>	
BACKGROUND INFORMATION	
Previous Commission Action/Background Information:	No
<p>These Bus Driver positions were vacated in November 2016, by the resignation and termination of the previous employees. The BRATS Director, with the concurrence of the County Engineer, respectfully requests that the above recommendation is approved.</p>	
FINANCIAL IMPACT	
Does the recommendation have a financial impact?	Yes
Total cost of recommendation?	

Are there funds budgeted for this recommendation?	Yes
Budget line item(s) to be used:	51935.5113
Balance remaining in the line item after recommended expenditure:	
Does the recommendation create a need for continued funding which is not included in the current budget?	No
LEGAL IMPACT	
Are there any legal documents required to be executed if this recommendation is approved?	No
ADVERTISING REQUIREMENTS	
Is advertising required for this recommendation?	No
CONSISTENCY WITH B.C. STRATEGIC PLAN - 2006-2016	
Is the recommendation applicable to the goals set forth in the Strategic Plan?	Yes
POLICY IMPACT	
Is the recommendation consistent with Commission Policy?	Yes
Which Commission policy is applicable to this recommendation?	Personnel Policy I.C. <i>Employment for Classified Positions</i> Personnel Policy II.S. <i>Transfers and Reassignments</i>
PERSONNEL IMPACT	
Does the recommendation have personnel impact?	Yes
Open funded position?	Yes
Position Number (PID):	PID #PT03 and #5187
Newly created position?	No
IMPLEMENTATION	
Is implementation for this item time sensitive?	No
Department(s)/Individual(s) responsible for follow up activities and specific actions required:	Personnel - Implement Changes
ATTACHMENTS	
1. Recommendations and Applications for Part-Time and Full-Time Bus Driver Applicants (CONFIDENTIAL).pdf	
APPROVALS	
Budget	Christie Davis 11/30/2016 2:31:25 PM
Personnel	Andrea Rider 11/30/2016

	2:31:06 PM
Administration	Keri Green 11/30/2016 2:40:02 PM
Chairman and County Administrator	Chris Elliott 11/30/2016 3:07:23 PM